



Women's Jewelry Association

Metropolitan Chapter Mentoring Program

Rules and Regulations

The WJA Metropolitan Chapter Mentoring Program is open to all current members.

Upon receipt of the *Required Registration Application*, the process will begin to find an appropriate match between a Mentee and Mentor. Each applicant will be contacted by the Mentoring Program to review the status of the application. All information received will be confidential to the Mentoring Program.

Mail your completed *Required Registration Application* to:

Carolyn Jacoby
WJA Mentoring Program Coordinator
c/o APC/SSPC (USA)
80 Wall Street, Suite 314
New York, NY 10005

Once a match has been approved, both Mentee and Mentor will be notified and pertinent information provided to each. We encourage an initial one-on-one in person meeting between Mentee and Mentor to establish the relationship.

Your experiences in the Mentoring Program are vitally important for its development and success. A completed *Mentee/Mentor Evaluation Form* will be required at the end of the established term of the mentoring relationship. Suggestions to the Mentoring Program at any point in a Mentee/Mentor relationship will always be welcome.

The Mentoring Program has the right to terminate the Mentee/Mentor relationship at its discretion.

Thank you for your participation in the WJA Metropolitan Chapter Mentoring Program.